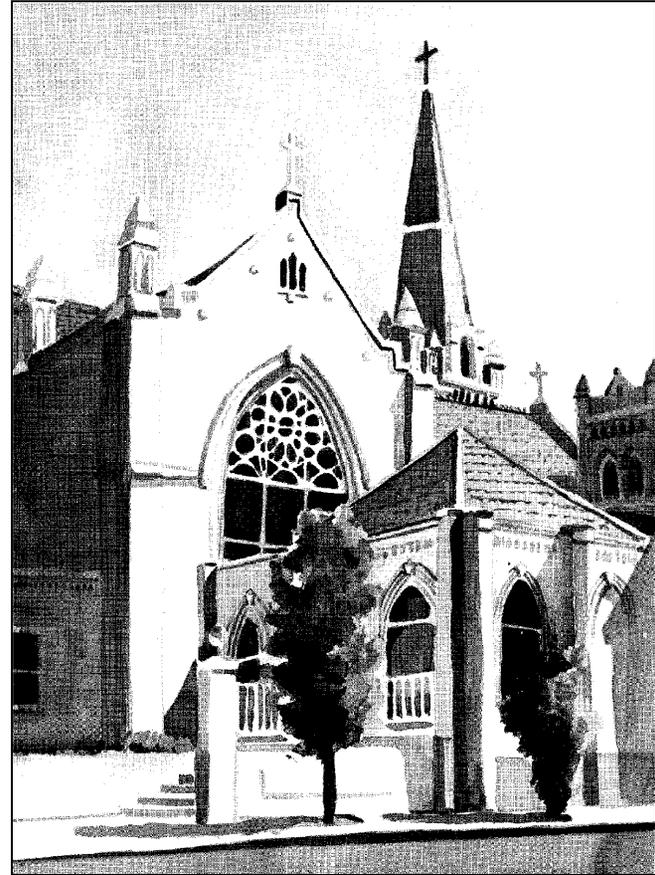


## Notes



## *Cathedral of the Sacred Heart*

*414 W. 11<sup>th</sup> Street*

*Pueblo, CO 81003-2888*

*(719) 544-5175*

*(719) 586-9922 (fax)*

e-mail: [shcathedral@qwestoffice.net](mailto:shcathedral@qwestoffice.net)

website: [cathedralofthesacredheart-pueblo.com](http://cathedralofthesacredheart-pueblo.com)

## Welcome to the Cathedral of the Sacred Heart!

This booklet gives general information about the Cathedral of the Sacred Heart parish and provides an opportunity for you to see all the many organizations, programs and ministries offered here. We encourage you to truly consider where your interests and talents may be used to their fullest potential so that you can be involved in parish life and give back to God through your time, talent and treasure.

### **Mission Statement:**

*Baptized into the Body of Christ and inspired by the Word of God; we, the Parish of the Cathedral of the Sacred Heart are called to ongoing growth in our identity as Eucharistic people and our mission of spreading God's reign of Love by our words and actions.*

Cover art by Dorothy Mendoza - Pueblo, CO

## Table of Contents

	<b>Page</b>
<b>General Information</b>	
Eucharistic Liturgies	3
Sacrament of Reconciliation	3
Pastoral Staff	3
Parish Office Hours	3
<b>Liturgical Ministers</b>	
Extraordinary Ministers of Holy Communion	4
Lectors	5
Hospitality Ministers (Ushers & Greeters)	6
Sacristans	6
Servers	6
<b>Music Ministry</b>	
Cantors/Cathedral Choir	7
Cathedral Chamber Players	8
Children's Choir/Cantors	8
Cathedral Bells	9
Instrumentalists	9
<b>Lifelong Catechesis</b>	
Faith Festivals	10
Weekly Faith Formation Sessions	11
Middle School Youth	11
High School Youth	11
CLOW(Children's Liturgy of the Word)	12
Women's Spirituality Group	12
Sacramental Preparation	
RCIA – Rite of Christian Initiation of Adults	13
Adult Confirmation	13
Marriage	14
Infant Baptism	14
<b>Committees, Councils and Organizations</b>	
Finance Committee	15
Parish Council	15
Liturgy Committee	16
Legion of Mary	17
<b>Volunteer Worker</b>	
Mailing Committee	18
Parish Office Receptionist	18

## *General Information*

### *Eucharistic Liturgies*

Saturday	4:00 p.m.
Sunday	8:00 a.m., 10:15 a.m., 12:00 Noon
Weekdays	12:00 Noon
Holy Days	12:00 Noon, 5:30 pm

Holy Hour: First Friday of every month at 11:00a.m.

### *Sacrament of Reconciliation*

1<sup>st</sup> and 3<sup>rd</sup> Saturdays of the month from 3:00-3:30p.m.

### *Pastoral Staff*

Bishop of Pueblo  
Cathedral Rector  
Associate  
Director of Music and Liturgy and  
Diocesan Music Coordinator  
Coordinator of Faith Formation  
Business Manager  
Administrative Assistant  
Facilities Technician

Most Rev. Fernando Isern  
Rev. Msgr. Leonard E. Racki  
Deacon Jacob Shafer  
Deborah L. Rendón

Marge Ursick Leetch  
Tess Padilla  
Rita Romero  
Ruben Romero

### *Parish Office Hours*

Mondays – Thursdays	9:00am – 12:00noon 1:00p.m. – 4:00p.m.
(CLOSED FOR LUNCH FROM 12:00noon – 1:00p.m.)	
Fridays	9:00a.m. – 12:00noon 1:00p.m. – 3:00p.m.

## *Liturgical Ministers*

Contact: Deborah L. Rendón  
Director of Music & Liturgy and  
Diocesan Music Coordinator  
(719) 544-5175 ext. 15  
[debrendon@qwestoffice.net](mailto:debrendon@qwestoffice.net)



### *Extraordinary Ministers of Holy Communion*

As a Eucharistic Minister during Mass, you will take your place in a long line of disciples who enjoyed the company of Jesus, listened to his word, cared for his people and did what he asked. This ministry puts you at the center of the Church's life. The celebration of the Eucharist on the Lord's Day is our most important activity as we gather to express our belief in eternal life, listen to the Word of God and give thanks for life and salvation.

The Church depends on EM's to help the celebrant of the Mass with the distribution of Holy Communion. As your love for Christ draws you to the Eucharist, so, too, does your love for the Church draw you to liturgical service. Because of the sanctity of this ministry, you must have celebrated the Sacrament of First Communion and Confirmation and be a Catholic in good standing and active in the Cathedral parish faith community.

Eucharistic Ministers are scheduled on a rotating basis at the Mass of your choice. Extensive training is provided for certification.



## *Lectors*

At Sunday Mass, Christians gather because we honor the Word of God. As we assemble to celebrate the Eucharist, we do not approach the table of communion until we have feasted at the table of the Word. In the scriptures, God speaks to us. Each person will hear the message uniquely, as the Holy Spirit reaches into the hearts of us all to place within them the message that comes from God. To reach this end, God chooses Lectors as his instruments.

Lectors are people of faith who have nurtured a relationship with God and have formed their lives on the Gospel. They value their local Church and its mission. They have personally encountered the Word of God, and through them the people of God encounter the divine Word.

If you have a good speaking voice and a reading ability that will allow you to **proclaim** the Word of God, please consider this ministry. Training is provided and scheduling will be on a rotating basis at the Mass of your choice. Youth and adults who have made their First Communion and are active in the Cathedral parish faith community are welcomed to inquire about becoming a Lector.



## *Hospitality Ministers*

Hospitality has been part of our Judeo-Christian tradition from the beginning. When the people of God assemble for prayer, often the first people they encounter are the hospitality ministers. To welcome the faithful into the church is an essential ministry. Additional responsibilities such as the taking of the offering and assisting with the communion procession require persons with the ability to follow instructions and have a friendly disposition. You will be assigned to the Mass of your choice on a rotating basis. Training is provided.

## *Sacristans*

Sacristans are members of the faith community called to assist the Rector and Director of Music and Liturgy in the preparation of those elements needed for liturgical celebrations. Primary responsibilities include setting up the communion vessels, communion hosts and wine prior to any Eucharistic celebration. They also may be called upon to open and close the Church as needed and help maintain the quality of the church environment and liturgical items.



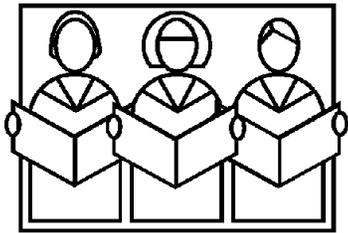
## *Servers*

Being a server means **servicing God and his people at Mass**. This important ministry is open to adults and children who have at least celebrated their First Communion. Children and youth who wish to be servers must be enrolled in some aspect of the Faith Formation Program here at the parish or in parochial school. Training is provided and each server is scheduled on a rotating basis at the Mass of their choice.

## *Music Ministry*

### *Cantors/Choir*

Cantors and the choir provide music ministry for weekend liturgies, holy days and special celebrations throughout the year. Rehearsals are Wednesday evenings 5:30pm-6:15pm or by special arrangement with the Director of Music. This ministry is open to those of high school age or adults. Prior musical experience preferred and a preliminary audition is required.



### *Diocesan Choir*

The Diocesan Choir provides music ministry at Diocesan liturgies throughout the year. The choir is essential in leading the assembly in song during the Rite of Election, Chrism Mass, Ordinations, and Priest's funerals. Rehearsals are scheduled as needed prior to each liturgy. Open to high school students and adults, this ministry requires a preliminary audition/voice placement.

## *The Cathedral Chamber Players*



This ensemble performs sacred music concerts throughout the year. Depending upon the orchestration of each individual piece, various musicians are called upon to perform. Interested musicians may contact the conductor Tess Padilla at 544-5175.



Children's Choir

### *Children's Choir/Cantors*

As part of the Faith Formation Program, children are encouraged to participate in music ministry on a regular basis as needed. Special rehearsals are required especially before Christmas and Easter so the children may participate.



### *Cathedral Bells*

The Cathedral Bells consists of a three-octave handbell choir open to youth and adults. This ministry regularly rings once or twice a month and during holy days and special celebrations. Because of the nature of handbell performance, ringers must have prior musical experience and be able to read music at an entry level. Rehearsals are Wednesday evenings from 6:15pm-7:30pm.



### *Instrumentalists*

The Cathedral prides itself on the quality of music ministry here in the parish. Foremost is the use of instrumental music provided by talented instrumentalists. If you are a trained musician and would like to participate, please contact the Director of Music for evaluation and placement. All instruments are encouraged to participate.

**Contact:** Deborah L. Rendón  
Director of Music & Liturgy/  
Diocesan Music Coordinator  
(719) 544-5175 ext. 15  
[debrendon@qwestoffice.net](mailto:debrendon@qwestoffice.net)

## *Lifelong Catechesis*

### *Faith Festivals*

The Faith Festivals are enriching events for parishioners of all ages! Adults interested in ongoing faith enrichment, adults, children and youth preparing for reception of a Sacrament, and families with children in our Faith Formation Program are all invited to participate. We meet once a month on Tuesday evenings from 6:15-7:30pm in the parish hall(gym).

Readiness for sacraments is not to be presumed on the basis of attendance but rather on discernment of the individual's readiness to fully participate in the sacrament in an age appropriate manner. Children who attend Catholic School and their parents must participate in parish based preparation sessions for Sacraments.

#### ❖ *Home Based or "Domestic Church" Based Faith Formation*

Parents may elect to home school their elementary aged children. They will be provided resources and seasonal support. Parents are expected to attend the seasonal support sessions and the whole family is expected to attend the scheduled Faith Festivals.



❖ **Weekly Faith Formation Sessions, Gr. K-5(6)**

Catechists will lead sessions for children and youth in Grades K-5(6) Groups meet Tuesday evening from 6:15-7:30pm. Each week our sessions will begin promptly at 6:15pm in the Church with prayer, liturgical catechesis and announcements.

❖ **Middle School Faith Formation**

Middle School Youth meets on Tuesday evenings from 6:15-7:30pm. This is when many of our youth have younger siblings attending. Additionally, each **Faith Festival** will feature age appropriate activities for our young adolescents.

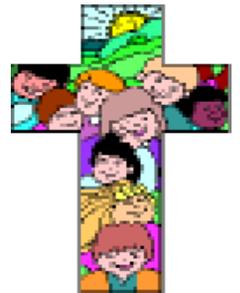


❖ **High School Faith Formation**

Sessions are offered to youth in Grades 9-12. As the goals of catechesis are an ever deepening relationship with Christ and a life of Christian discipleship, youth who have been Confirmed are encouraged to participate. Youth who wish to be confirmed must be participating in high school faith formation activities for two years to be eligible to begin immediate preparation for the Sacrament of Confirmation. Sessions are offered roughly once a month for three hours. Parents are a part of the process periodically.

❖ **CLOW (Children's Liturgy of the Word)**

After the Opening Prayer at weekend Masses, children are sent from the large worshipping assembly to a room where they celebrate the Liturgy of the Word with a catechist. The catechist helps the children understand how the Scriptures of the Sunday relate to their lives at their level. Young children, especially those who have not yet celebrated their First Communion are invited to participate. It is not meant to take the place of ongoing faith formation sessions, but rather, It provides a means for young children to participate more fully in the Mass and is but one part of a comprehensive approach to lifelong catechesis.



*Women's Spirituality Group*

*(to be written)*

## *Sacramental Preparation*

### ❖ **RCIA – Rite of Christian Initiation of Adults**

A process of Initiation that seeks to form people as disciples of Christ Jesus within the tradition of the Roman Catholic Church.

Through participation in the life of the parish community -Worship, Witness and Work, Fellowship & Catechesis- and the rites and stages of this process, catechumens are drawn into and candidates are renewed in the waters of Baptism, anointed in the Spirit and led to the table of the Eucharist for mission.

The process may be adapted for those Baptized in another Christian faith and for children over the age of seven. Couples who have not been married through within the Catholic Church will prepare for the Sacrament of Matrimony as well.



### ❖ **Adult Confirmation**

If you missed the opportunity to celebrate the Sacrament of Confirmation as a youth, you do not need to wait another moment to begin preparing for Confirmation. As with those in the RCIA Process, participation in the life of the parish, e.g. Mass and other worship experiences, Faith Festivals, service and community building functions is essential. Adults who have not celebrated their First Communion and or Reconciliation, and couples who have not received the Sacrament of Marriage within the Catholic Church will prepare for those sacraments in addition to Confirmation.

### ❖ **Sacrament of Marriage**

Marriage of a sacred covenant of love. With God at the center of their intimate love, couples enter a sacramental union that signifies the union of Christ and his Church. Couples wishing to be married here at the Cathedral must contact the parish office nine months in advance to make arrangements. Because of the nature of Sacrament, if either member of the couple has been previously married, no wedding plans can be made until the resolution of the first marriage is complete.



### ❖ **Infant Baptism**

As part of our Faith Formation program, we offer Baptism preparation sessions for parents and godparents to help them reflect on this awesome call and responsibility. Parents begin the process by calling the parish office for an appointment with a member of the Pastoral Team. In addition to the required Baptism sessions, parents and godparents are encouraged to participate in other parish activities and faith formation offerings.

#### **Contact:**

**Marge Ursick Leetch**

**Coordinator of Faith Formation**

**(719) 544-5175 ext. 17**

**[Marge\\_1111@yahoo.com](mailto:Marge_1111@yahoo.com)**

## *Committees, Councils and Organizations*

### *Finance Committee*

Provides assistance to the rector in collaboration with the Business Manager in preparing the annual budget and monitoring the financial status of the parish. Persons with expertise, interest and/or experience with finances are encouraged to be considered to serve their parish community. Monthly evening meetings are called as needed.

**Contact: Rev. Msgr. Leonard E. Racki**  
**Cathedral Rector**  
**(719) 544-5175**



### *Parish Council*

Provides vision and direction for the growth and development of our parish community and provides advice and counsel for the rector on a variety of issues. Those parish members who wish to serve must have a willingness to share their vision for the parish and collaborate with other parishioners in discussion and deliberation. The Council consists of eight members who members of the parish community. Most are also representatives from the various parish committees and ministries. The term of office for the chosen members is three years and members can serve two consecutive terms. Meetings are held on the second Sunday of the month from 9:00a.m. – 10:10a.m. between the first two morning Masses.

**Contact: Kathy Bacino**  
**Council President**  
**(719) 595-0164**

### *Liturgy Committee*

The goal of the Liturgy Committee is to assist the Director of Music and Liturgy in preparation for the celebration of effective liturgies in our parish. The greatest task for members of this committee is planning and implementation of the seasonal environment in the church. We need parishioners who have a love for and a commitment to parish liturgical life and a willingness to share their opinions, thoughts, feelings and concerns about the liturgy. The Liturgy Committee meets on the second Tuesday of the month at 1:30p.m. Decorating assignments are scheduled as needed, usually the Friday prior to Sunday celebrations. More time is put in preparing the church environment for the Christmas and Easter seasons. If you cannot attend the regular meetings, but still would like to help decorate the church, your participation is most welcome and needed!

**Contact: Kathy Bacino**  
**Liturgy Committee Chairperson**  
**(719) 595-0164**





### *Legion of Mary*

This group is a world-wide organization of ten million Catholic women, men and youth who assist their priest by praying and performing spiritual works. Its mission is to sanctify its members through prayer and good works.

First, the Cathedral Legion of Mary gathers for prayer, spiritual direction, and planning. Second, members working in pairs are assigned work under the guidance of the Spiritual Director. Some works include visiting shut-in parishioners, leading a rosary at Nursing homes and/or Assisted Living facilities, and enthronement of the Sacred Hearts in addition to Rosary and Scapular making for the Catholic Information Booth at the State Fair each year.

You can start by being a guest at our meeting. "Come and see" the Legion from inside. If you discern that the Legion is right for you and you are right for the Legion, you can embark on a three month "get to know us" program to see how others blend work and family obligation with the tried and proven system of the Legion that's been in use for ninety years with the approval of the Vatican. Meetings are Mondays 10:00a.m. - 11:30a.m.

**Contact: Rosalie Valdez, President  
(719) 543-9748**

or

**Deacon Jake Shafer, Spiritual Director  
(719) 671-0853**

### *Parish Office Volunteer*

#### *Mailing Committee*

Each month this group comes together in the parish office to process the monthly financial envelope mailings to our parishioners. This is an excellent committee for retired persons as the work needs to be completed during regular parish business hours. Often there are other mailings to be sent out to the parishioners on an as need basis. Because mailings take up most of the day, lunch is provided to the workers.



#### *Parish Office Receptionist*

Periodically, there is a need for persons to answer the parish office telephones and greet visitors at the parish office door. Volunteers must be able to work during the day, either for the morning hours or afternoon hours or both.

**Contact: Rita Romero  
Administrative Assistant (Secretary)  
(719) 544-5175 ext. 22**